

**PALM BAY ACADEMY (PBA)  
ZOOM BOARD OF DIRECTORS ( BOD) MEETING  
May 9, 2022**

**CALL TO ORDER/ROLL CALL**

The ZOOM PBA BOD meeting was called to order at 5:04 pm by Board Chairman M. Wolf.

**BOARD MEMBERS PRESENT OR EXCUSED**

Martha Wolf	Board Chairman	Present
Brenden Purcell	Vice Chairman/Secretary	Present
Jeanne Cunningham	Board Member	Present
Margaret Wilson	Board Member	Present

**NON-BOARD MEMBERS PRESENT OR NOT PRESENT**

Madhu Longani	Director	Present
Tom Flavin	Financial Adviser	Present
Dr. John Harrison	Assistant Principal Middle School	Not Present

Audience: Ron McClellan and Francine McCleann (Parents of a PBA third Grader)  
They informed the BOD they were only there to listen.

**BOARD MINUTES**

PBA BOD Emergency minutes of April 18, 2022 @4:30 pm were presented for approval. J. Cunningham requested we check the date and time for accuracy but motioned to accept the content as presented. M. Wilson second the motion. The motion passed unanimously. (The date was corrected.)

**Note:** The Emergency meeting of April 18 was to approve the hiring for PBA the audit firm McDonaugh CPA Solutions with BOD approval. They will begin audit services on May 29, 2022.

PBA BOD Minutes of April 11, 2022, minutes were presented for approval. M. Wilson made the motion to approve the minutes as presented. B. Purcell seconded the motion. The motion passed unanimously.

**BOARD OF DIRECTORS** BOD had nothing to report.

**CEO REPORT**

Ms. Madhu, CEO stated the following:

1. FSA was wrapping up testing. PBA should be completed by the end of the week. Students with accommodation were also in the process of completing testing.
2. Teachers on the Elementary and Middle School campus were planning the end of the year events.
3. PBA hired a new cleaning crew.
4. Summer school was scheduled to begin soon. Attending students would start at 7:00 AM AND end at 12:30 PM. Dates TBA
5. Middle school will have a two-week summer camp. John Harrison was in the process of planning. Dates TBA
6. PBA enrollment was actively taking place for 2022-2023 school year. The BOD will be kept informed of the student numbers.



Palm Bay Academy (PBA)  
 Zoom Board of Directors (BOD) Meeting  
 Saved: Zoom PBA BOD May 9, 2022 Meeting

7. May 26, 2022, eighth grade graduation will take place from 3:00 PM to 4:00 PM (approximately) at the Middle school Cafetorium. Scheduled Keynote Speaker will be Deputy Mayor Kenny Johnson of Palm Bay. Palm Bay Police will be on hand for security purposes. Ms. Madhu invited all BOD to attend.
8. Contracts for new staff and teachers were in progress for the 2022-2023 year. The BOD will be kept informed of the progress.

#### FINANCES

Tom Flavin, Financial Advisor and Ms. Madhu need to reach out to Bond Trustee regarding a looming financial obligation with PBA's loan. PBA needs to pay \$285,000 to the bond by transferring funds. This will be the first principal payment on the loan. The amount due must be paid by May 15, 2022. M. Wilson made the motion to approve the required financial transfer and stated that if Ms. Madhu or both Board Chairman needed to sign any bank forms they could do so on behalf of PBA BOD. B. Purcell seconded the motion. The motion passed unanimously.

T. Flavin advised the BOD that the PBA budget for 2022-2023 school year would be ready by the August 8, 2022, PBA BOD meeting. The student enrollment assists the budget advisors with financial numbers for PBA 2022-2023 school year.

#### OLD BUSINESS

Adding new BOD members. Any new potential new BOD members will be introduced at the next ZOOM meeting. The Board discussed and agreed that keeping Zoom PBA BOD meetings logistically works better for all those involved.

Policy and Procedures is an ongoing project that should be completed by the summer.

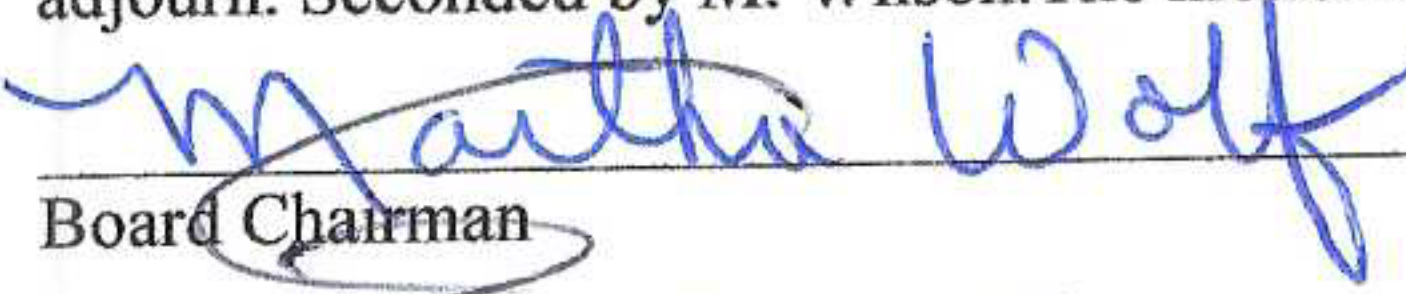
Board reported that PBA BOD does not usually meet during the summer unless needed. The next meeting will be held Monday, August 8, 2022. If anything changes Ms. Madhu will advise the BOD.

#### NEW BUSINESS


PBA BOD received a complaint by a Mr. Jason Wilson. The complaint was also sent to the Inspector General and individuals at the Brevard School District. PBA forwarded the complaint to PBA's attorneys. They will advise PBA as to the next steps required to address the complaint. BOD will be kept posted.

#### ADJOURNMENT

With no other business to come before the PBA BOD the meeting was adjourned. B. Purcell made the motion to adjourn. Seconded by M. Wilson. The motion passed unanimously.

  
 Board Chairman

6-13-22  
 Date

  
 Secretary

6-13-22